

## LISTERS ORGANIZATIONAL MEETING

Tuesday, June 28, 2022 at 4:30

Members participating: Tim Denny, Kerrie Bushway, Tom Jacobs

No town residents attended.

1. Organization - committee positions.
  - a. Tim will serve as Chair
  - b. Kerrie will serve as Vice Chair
  - c. Tom will serve as Secretary
  
2. Staffing and Office Hours
  - a. Tom Cain and Tim Denny will be in the Listers' office Monday mornings (8-noon for Tom; Tim 9-1 or later).
  - b. Tom Jacobs and Time Denny will be in the Listers' office Tuesday afternoons from 3:00-5:00.
  - c. Kerrie—no office hours.
  
3. Discussion of Items and Duties
  - a. Lister emails - Tim will continue to address most email correspondence
  - b. Grand List compilation will be handled primarily by Tim
  - c. Property Transfers and Homestead Declaration downloads will be handled by Tom J
  - d. Tom J will handle be involved with various research projects
  - e. Kerrie will devote all her time to parcel mapping – researching and updating maps
  
4. Other Ongoing Projects
  - a. Conserved Properties
    - i. Generate list
    - ii. Find relevant deeds and see how developmental restrictions might affect assessment.
  - b. Should a property be devalued when it contains an easement for a high-tension power line?
  - c. Section 2 town-wide survey—are we consistently applying the same standard?
  - d. Contig Study—should large parcels that have separately deeded properties be assessed additional house sites?

Meeting adjourned at 5:15 pm

Respectfully submitted,

Tom Jacobs  
Secretary