



TOWN OF STRAFFORD  
P. O. Box 27  
Strafford, Vermont 05072

Town Office 1-802-765-4411  
Town Garage 1-802-765-4550

**TOWN OF STRAFFORD**  
**Office of the Town Clerk**

**CHECK ACCEPTANCE POLICY**  
(07/27/11)

The following items are to clarify the Town Clerks check acceptance policy:

- There is a \$20.00 fee for each returned check.
- Post-dated checks will not be accepted. If a post-dated check is received by mail, it will be deposited on the day it is received.
- Checks will not be placed on hold. Checks will be deposited on the day they are received.
- A check received that is incorrectly filled out - where the dollar amount does not match the written amount – is the responsibility of the check holder. The line where the amount is written out governs. Therefore, the bank considers the amount written out to be the actual check amount even if it does not match the amount written in the dollars box. If the written amount is insufficient to cover tax payment, then late fees and penalties incurred due to an incorrectly written check are the responsibility of the check holder.

This policy shall become effective immediately upon its adoption by the Strafford Selectboard.

Signatures:

  
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Stephen Willbanks

  
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Roderick Maclay

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Victoria Lloyd

Date Adopted: July 27, 2011