

Draft  
Selectboard Meeting Minutes  
April 25, 2024  
Town Office, 227 Justin Morrill Hwy, Strafford, 05072

Selectboard participants in person – Jeff Solsaa, Andrew Duncklee  
Selectboard participants via Zoom – Toni Pippy, Kelly Harman  
Other participants in person – Lisa Bragg, Rocky Fuller, Curt Albee, Eric Thorp, Ani  
Other participants via Zoom – Stephen Willbanks, John Freitag, Betty-Jo Duncklee

Meeting called to order 6:06pm

Meeting timeline –

Public Concerns – none

Highway Department update –

Roads and Equipment – The new truck has been moved to the paint shop and work continues to finish building out the truck.

Freeman Road Bridge – A kickoff meeting was held with all stakeholders involved in the Freeman Road Bridge project.

Repeater Update – The written proposal is still in progress

Green Up day – There will be two dump trucks available for Green Up day activities.

Retirement Celebration – The celebration date is set for May 19, 2024, 12pm-2:30pm. Toni is looking for help with the setup and cleanup for the celebration. Any help would be appreciated.

Approval of the previous meeting's minutes – Jeff Solsaa moved to approve the minutes of the April 10, 2024, meeting. Kelly Harman seconded the motion. All approved and the minutes were approved.

Personnel policy draft – The Selectboard reviewed the draft of the Personnel Policy. Toni Pippy suggested that it would be a good idea to have the lawyers review the policy before the Selectboard approves the Personnel Policy. Jeff Solsaa moved to have the lawyers review the Personnel Policy. Toni Pippy seconded the motion. All approved and the draft of the Personnel Policy to the lawyers for review.

Budget to actual review – At this point we are currently on target to meet the budget as it was written. There has been a Small Equipment line item added to the budget. Also, the most current appeal of a DRB decision has taken most if not all the year's budget for legal services.

Signing the orders – The Selectboard discussed the need to appoint a backup Selectboard member to sign orders for the town. Jeff Solsaa moved to appoint himself as the primary signer of orders for the Town with Toni Pippy serving as the backup signer. Kelly Harman seconded the motion. All approve and Jeff Solsaa is appointed as the primary signer of orders for the Town, with Toni Pippy serving as a backup for when Jeff is unable to sign.

Liaison updates – Toni Pippy moves to appoint Andrew Silovich, Dan Gottlieb and Phoebe Mix to the Planning Commission. Kelly Harman seconded the motion. All approve and Andrew Silovich, dan Gottlieb and Phoebe Mix to the Planning Commission.

The Selectboard reviewed the Local Emergency Management Plan (LEMP). Jeff Solsaa moved to accept the LEMP and to have the Selectboard sign it. Toni Pippy seconded the motion. All approve and the Selectboard approved the LEMP. Jeff Solsaa and Andrew Duncklee signed the LEMP, Toni Pippy and Kelly Harman will sign the LEMP at their earliest opportunity.

Acknowledge correspondence-

a) Peter Gregory, AICP, Executive Director, TRORC, RE: Confirmation of Municipal Planning Efforts

b) Rocky Fuller, Town House Committee. Minutes of 4/9/24 and 4/17/24

c) Debra Clark, RE: Durkee Rubbish Removal, Deb is retiring from rubbish removal. The last pick up will be June 24 th and the last drop off will be Saturday, June 29 th . After many, many years of service to the town we wish her all the best and a happy retirement.

d) Harry Falconer, Intermunicipal Regional Energy Coordinator (IREC) Quarterly Report FY24 Q3 and IREC Hybrid/EV Police Cruiser Survey.

Lisa Informed the Selectboard that the Town Office will be closed Monday, May 4, 2024, and Monday, May 13, 2024. This is because Lisa will be out for two weeks and closing the Town Office will allow essential Town functions, such as payroll, to be completed on time.

Town Office Committee report – The Town Office Committee (TOC) and the Selectboard discussed the history of the Tile’s property sale and the circumstances surrounding the Town vote. There was discussion around what amount the Town should ask for in the upcoming ballot. Toni Pippy moves to mail out the “REPORT OF THE TOWN OFFICE COMMITTEE” before the end of the week. Kelly Harmon seconded the motion. All approved and the motion carried. Toni Pippy moved to approve the mailing out ballots to every voter in Town. Andrew Duncklee seconded the motion. All approve and the motion carried. Jeff Solsaa moved to accept the warning for a special Town Meeting on June 3, 2024. Toni Pippy seconded the motion. All approved and the warning was approved to be sent out.

Town House Advisory Group update – Rocky Fuller gave his time to Eric Thorp as the meeting was running late.

Town mowing – Eric Thorp advised the Selectboard that due to rising costs of materials and the extra time and effort required for storm cleanup as well Spring and Fall cleanup, he is increasing the cost of his services by 10%. Toni Pippy moves to accept the proposal from Eric Thorpe Diversified for Town mowing for \$21,134 with \$2,500 for Spring and Fall cleanup included. Kelly Harman seconded the motion. All approve and the proposal was approved.

Jeff Solsaa moved to approve the PVR-4155 form Certificate of No Appeal or Suit Pending form. Andrew Duncklee seconded the motion. All approved and the PVR-4155 form was signed.

Jeff Solsaa brought an order to the attention of the Selectboard. This order was in relation to a previous Selectboard involving EC Fiber. The Selectboard discussed the situation and found that the previous Selectboard voted to pay the order “at cost”. The Selectboard decided to gather more information before any decision can be made.

Toni Pippy moved to adjourn the meeting. Jeff Solsaa seconded the motion. All approve and the meeting was adjourned at 8:05pm