

TOWN HOUSE ADVISORY GROUP
MINUTES
January 18, 2024

Attending: Rockwell Fuller, Chair, Curt Albee, Vice Chair, Greg Colling, Paul Kifner, Overseer, Steve Handy, Sarah Havens

1. The Group reviewed the Town House revised draft of the Rules and Procedures document prepared by Greg. The objective is to make the rules and procedures more formalized and to give the Overseer more authority. The rental agreement was also reviewed. Greg will prepare a final draft of both for approval at THAG's February meeting.
2. Sarah has been collecting information on donations to the Town House since 2011 when THAG was established, as a part of our desire to augment the Town House endowment portfolio. Sarah has more work to do and will keep the Group informed.
3. The clock has bell has been getting stuck. It apparently failed to chime to ring in the new year. John Echternach will take a look and show Rocky how to unstick it next time they can meet. Greg offered his snow blower for clearing the walkway to the backhouse for the rest of the winter. As far as contractors scheduled to work on the Town House during 2024 goes, Michael Duke of Robert Morgan Steeplejacks is still committed to painting the front and belltower this year. Mike Cotroneo is committed to working on trim details on the front of the building's front entries. Seth Kelley has bowed out of the bell carriage replacement for personal reasons. The Group will seek a replacement for him. Several suggestions were made. Presently the Group believes it has sufficient funds to proceed with 2024 projects. Rocky will confirm with Lisa.
4. The concept of having an annual maintenance schedule written for future stewards of the building was raised. Rocky will produce this document before the next meeting.
5. Town Meeting preparations:
 - Paul needs to retrieve his amps from Rocky's house or they can be delivered.
 - The heat needs to be turned on one day before
 - This there will be an informational meeting at the Town House on the weekend before voting on March 4th.
6. A date of June 8th was set for our annual season opening fund raising party, with a rain date of June 15th. Paul will try to line up Bluegrass Pioneers for this. Paul has at this point in time already scheduled all of the music for the summer Tuesday evening concerts.
7. No upcoming events to note.
8. The next meeting will be held at Sarah Havens's home on February 15th at 5 PM

Respectfully submitted by Steve Handy