

PAY and COMPENSATION SUBCOMMITTEE
July 13, 2015

DRAFT

Present: Tori Lloyd, Chair; Bob Bushway; Mark Castro; Toni Pippy; Martha Walke

Meeting called to order at 5:34PM.

1. Amended minutes of June 8, 2015 approved.
2. Action items from June meeting:
 - A. The survey was completed by Tori, sent for correcting/amending to the committee, and finalized by Tori. An introduction was written by Tori and all towns were contacted and the survey was sent to each.
 - B. Steve Gex sent his spreadsheet to the committee June 8, 2015.
3. Review of survey questions for Strafford:
 - A. Discussion of the expectations of Strafford taxpayers and prioritizing of these.
 - B. Division of the survey: road crew/services; town office/services. The introduction to the survey is important as it sets the tone and the reason for the survey. This became apparent from the response of the towns involved in
 - C. A draft of the survey will be circulated to the committee for feedback to Tori before being disseminated to the community. Methods for disseminating include putting copies in Strafford News; having copies available at both post offices, at the Café, and at recycling; and setting up a manned table at Coburn's. Each paper copy will be numbered.
 - D. There will also be an electronic version available. Notification for this will be via the listserv.
 - E. The deadline for return of the surveys is Friday, August 7. Toni and Martha and any other committee member available will get together the following week to tabulate and record responses from paper versions of the survey.
4. Review of survey responses:
 - A. Responses from the six towns contacted was very positive. Each town was called by Tori and each received the introduction along with the survey. They are looking forward to feedback and copies of our final report.
 - B. Sharon, Pomfret and Strafford (survey completed by Regina and Courtney) have completed the compensation survey. Pomfret sent all of the documents requested in the survey.
 - C. Tori will share the responses through a google doc.
5. Proposed action items:
 - A. Tori will fact check the Rockefeller Report for Strafford.
 - B. Tori will send the Strafford taxpayer survey to the committee by July 17th.
Responses from the committee should be sent to Tori no later than July 22nd.

- C. Martha will see to the distribution of the Strafford survey.
- D. Tori will write a draft of the final report by Aug. 17th.
- E. At our next meeting, each committee member will bring in \$10.00, to be collected by Tori.
- F. Deadlines will be finalized at our next meeting.

6. Next Subcommittee meeting August 17, 2015, at 5:30PM in the Town Office.

Meeting adjourned at 6:22PM.

Respectfully submitted,

Martha M. Walke, Secretary