

Stafford Selectboard Meeting Minutes

Wednesday, February 22, 2023, 6:00 pm at Town Office
227 Justin Morrill Hwy, Strafford, 05072

Members participating: Toni Pippy, Jeff Solsaa, Mary Linehan, David Paganelli, Brian Johnson

Other participants in person: Rocky Fuller

Other participants via zoom: Chris Behr, John Freitag, Shelby Coburn

Meeting called to order at 6:00 pm

1. Public Concerns. None
2. Highway. Jeff Solsaa reported that Road Crew has been combatting a mini-mud season—several roads are already in need of repair, but the crew is on top of it. Significant snow fall is anticipated in the coming week and the crew is preparing for it.
 - a. Roads and equipment. Jeff has been in touch with ATG re: the repair of Danny's truck, which is still under warranty. Warranty will not cover the bearing that caused the damage (estimated at app. \$14,000). Jeff intends to follow up to see why this is not covered by the warranty. Towing costs will be covered. Jeff has obtained a preliminary quote for flagging for ditching: \$40/hr per flagger and \$85/day for the sign package. PD estimates needing 2 flaggers for up to 2 weeks. Jeff is working with Chris Bump on planning for a grant for Rte 132 to include shouldering, paving and ditching. PD visited Rock Bottom Farm Rd to figure out how to shore up that road.
 - b. Post Roads and sign form. Chair made a motion to post the roads effective March 1 through May 15. Seconded by Brian and motion was passed unanimously.
 - c. Vacancy. Offer to the selected candidate was not accepted; position remains vacant.
3. Approve the minutes of the 2/8/23 regular meeting. Chair made a motion to approve the minutes of the 2/8/23 regular meeting. Jeff seconded. Mary, Jeff and David voted in favor. Brian abstained due to absence from the Feb 8 meeting. Motion passed.
4. Town Office Committee update. David Paganelli noted that Curt Albee is taking a break from the Committee till early March. Public information hearing will be conducted after land ownership is finalized. Morgan was advised by his lawyer not to lease his property to the town, and is undertaking negotiations with Susan Cloke to facilitate a possible lot line adjustment and sale of property to the town.
5. FEMA audit documents policy updates- Corrective Actions – Approve Updated Purchasing Policy and Model Contract Template. Mary presented the documents that were approved by the FEMA auditor, and new requirements for procurement and contracting with federal funding. Chair made a motion to adopt the new and updated Purchasing Policy and the Standard Contract for Services. Jeff seconded the motion seconded; the motion was adopted unanimously. Lisa will finalize the documents and print them for signature by Selectboard members.
6. Town Meeting prep. School meeting will be at 9:00 am, Town session will be at 1:00 pm. Board of Civil Authority must be present for vote counting at both sessions.

7. Acknowledgement of Correspondence

- a. Flora Lamson Audit Analyst, Administration Division Vermont Department of Public Safety -- Reference: Public Assistance (PA) 4445, 97.036, 02140-84445-037
- b. Brian McWalters, State Hazard Mitigation Planner, Vermont Emergency Management, RE: Strafford, VT – Approved LHMP
- c. Kyle Katz, TRORC, RE: Update on FEMA Flood Maps and Bylaws, informational meeting on what the new FEMA Flood Insurance Rate Maps
- d. National Opioid Settlements Implementation Administrator, RE: Notice of New National Opioid Settlement and upcoming action needed to participate
- e. Green Mountain Power – Utility Project, Old City Falls Recreation Area. Notification of pole work at Old City Falls Recreation Area.
- f. Amy Huyffer, RE: Please consider paving Rock Bottom Road.
- g. Carol Bushway, RE: Australian ballot questions.

8. Liaison Updates

- LISTERs: Certificate – No Appeal or Suit Pending (new procedure). Certification that there is no pending litigation for tax purposes. Mary made a motion to sign Form PVR, C-4155 Certificate-No Appeal or Suit Pending. Chair seconded and motion passed unanimously.
- LHMP (Local Hazard Mitigation Plan) final version is ready to be post on the town website.
- Chair made a motion to appoint Courtney Hardy as Dog Officer. David seconded and motion passed unanimously.
- Doc Bagley requested a waiver for removal of tree and stump for the solar farm highway access, but board is not inclined to overrule the conditions of the permit.

9. Other

Lisa presented a report from the Fire Marshall listing six violations remaining from the Sept 2021 inspection of the building following damage from the fallen utility pole. Deadline for addressing the violations is March 22, 2023.

Jeff made a motion to enter executive session for a personnel discussion. Mary seconded. Motion passed unanimously. Entered executive session at 7:26 pm. Exited executive session at 7:29 pm. No decisions were made.

Chair reminded the board that this is her last meeting but remains available as a resource if needed. The Chair and Vice Chair were thanked for their service.

Meeting adjourned at 7:31 pm.

Respectfully submitted,

Mary Linehan
Recording Clerk