

## **Strafford Selectboard Meeting Minutes**

April 22, 2020, 6pm

Meeting held via zoom meeting

Members present: Toni Pippy, Brian Johnson, Patrik Kelly, Rett Emerson, Mary Linehan

Others present: Lisa Bragg, John Freitag, Brett Tofel, Jennifer Brown

Meeting called to order at 6:03 pm

### **Public Concerns**

Brett Tofel asked the select board to not open recycling on Saturday.

### **Emergency Management COVID 19 update**

Pat noted that there was nothing major to report. There were a couple of safety issues raised (recycling, basketball court opening), and it seems that people in town are doing as advised, the response team is in place, and there have been no medical emergencies in town that ICS is aware of

### **Town Highways and Equipment Update**

Jon MacKinnon was not present. Brian gave an update.

- Road equipment is fine
- Estimate on fixing the paved section of Miller Pond Road—waiting for response from bidding contractors
- Sand contract update—don't have an update
- Truck bid is on hold—people not been responding, no one is in their offices
- Crew is doing grading, hauling gravel and other road work
- Sign for No Parking from here to driveway to be posted across from Coburns'—Brian has instructed Jon to purchase the sign and put it 8 feet back from the driveway, to allow exiting vehicles to see on the left side
- Estimate for the light upgrade for the town garage was not provided in writing; a verbal estimate was \$3500; but the bill of \$6000 exceeds the 2020 budget line item. Going forward Selectboard will need all estimates in writing and to get estimates from multiple contractors.

### **Correspondence**

- Daily email updates from the State Emergency Operations Center Situation Reports, RE: COVID 19
- COVID 19 updates from VLCT
- Updates from Tim Briglin and Jim Masland, RE: COVID 19
- Email from Brett Toffel, RE: Rethinking recycling decision
- Stu Johnson, VT-LOCALROADS, re: New COVID-19 Guidance for Municipal Road Crews
- Rita Seto, TRORC, RE: New COVID-19 Guidance for Municipal Road Crews
- Email from Kevin Grady, RE: Selectboard and Energy Committee

- Alan Wylie email re: Recycling
- Richard Amore, Planning & Outreach Manager, Community Planning + Revitalization RE: 2020 Downtown and Village Tax Credits Guidelines and Application

### **Approval of Minutes**

Minutes approved for Selectboard meetings: April 8 regular meeting; April 15 special meeting; and April 16 emergency meeting

### **Zoom license**

Agree that a license for zoom will be purchased for Town Office and Selectboard, with credentials to be held by Lisa and used for appropriate town subcommittee meetings

Motion passed to approve the Liquor License for Stone Soup

### **Regional Energy Coordinator update**

- Toni attended the first meeting with representatives from the seven towns to go over the Intermunicipal Regional Energy Coordinator Service Agreement and timeline. Once all edits to the agreement are made it will be sent to the VLCT attorneys for final review.

### **Liaison updates**

- Motion passed to appoint Kevin Grady as town representative for the Steering Committee of the Regional Energy Coordinator
- Motion passed to allow the Energy Committee to change the name of the committee to the Strafford Energy and Climate Committee
- Brian requested that Pat determine what the Sheriff doing in town over the last few weeks with expanded presence and clarify whether they are billing the town for this extra time. If COVID related, we should be made aware and the State should be paying for it. Pat will follow up and inform the Selectboard.
- Brian noted that he intends to step up his oversight of permits to ensure Town revenue

### **Other**

LEMP has been updated by Bill Burden. Lisa was requested to add one missing Selectboard member to the list and then it is ready to go. Motion passed to accept the 2020 LEMP.

Green up day has been postponed till May 30

Construction on Rte 132. Noticed has been received that they will be starting activity, but it has not started yet.

Dog licenses. Extension was provided till May 15. Currently 88 dogs in town are not yet licensed. Over half of these do not need the rabies vaccine and are encouraged to get the license by mail. For dogs who need the rabies vaccines, owners should seek the vaccine from

veterinarians (essential businesses). Discussion about how to provide support for owners who cannot afford the vet bills.

ICS meeting tomorrow canceled due to no new updates.

Motion to move to Executive Session 7:10 pm

Ended Executive Session at 8:09 pm.

Motion passed to prepare a letter to the employee clarifying Town personnel policies and the Selectboard's expectations going forward.

Meeting Adjourned at 8:10