

Strafford Selectboard Meeting
November 27, 2019, 6pm at Town Office

Meeting was called to order at 6:10 p.m.

Board members present: Kate Siepmann, Brian Johnson, Toni Pippy, Pat Kelly, Lauri Berkenkamp

Others present: Gil Robertson, The Honorable Ham Bone

1. Citizen Concerns: No citizens' concerns
2. Town Highways and Equipment Update
Truck was broken but has been fixed
 - a) Bids vs Actuals: town is requesting more information regarding paving around the Green
 - b) Approve highway access application Tanit Sakakeeny & Tony Mack. Board moved, seconded, and voted to approve the highway access application
3. Correspondence – The board acknowledged receipt of the following correspondence:
 - a) Ed Hathaway, EPA, Elizabeth Mine Monthly Report
 - b) William Burden, Local Emergency Management Plan Training – December 6th, 6pm- Town Office
 - c) Peter Payne, RE: Question
 - d) Tim Briglin, RE: Survey
 - e) Meg McCarthy, Vermont Dept of Health, RE: Town Health Officer. Board made a motion, which was seconded and approved, to appoint Steve Marx as town health officer.
4. Approve Minutes of November 13th regular meeting: Board moved, seconded, and voted to approve the minutes
5. Budget to Actual Review 2019: Toni reviewed the budget; both town and highway budgets are on track at this time.
6. FEMA DAC Hour Request: The board discussed protocol for tracking and documenting FEMA-related grant administration.
7. Performance Evaluation format: Board reviewed a few options for performance evaluations and will discuss further.
8. Town Office Repairs–FAQ Mailing: The mailing is ready to go; the board will send out the FAQs to residents.
9. Other Business:
 - a) Liaison Updates: Ned Coffin Community-Building Award. Committee has made a decision and will notify the recipients
 - b) Asset Management of Paved Roads: this is in progress
 - c) Strafford Historic Preservation Commission update: Pat spoke with Steve Willbanks, who will talk with the Historic Preservation Commission regarding the possibility of a historic district in the Upper Village.

*Please note the board will meet on December 11 and December 18 due to the holidays.

Meeting was adjourned at 7:20 p.m.

Respectfully submitted,
Lauri Berkenkamp, Recording Clerk