

## Special Strafford Selectboard Meeting Minutes

Wednesday, December 14, 2021 at 6:00 pm

Strafford Town Office

Members participating: Toni Pippy, Rett Emerson, Pat Kelly, Jeff Solsaa, Mary Linehan

Others participating: Lisa Bragg

Meeting called to order at 6:00 pm

1. Orange County Sheriff Contract. Motion passed to sign the Orange County Sheriff contract for 2022 year.
2. Vote to accept and sign the Lister's Errors and Omissions Report. Motion passed to accept and sign the Errors and Omissions Certificate, Form PVR-4261E.
3. Highway Dept update action items. Road Crew is doing a great job, but worked long hours last week to keep up with plowing
  - Quote for welding work on the town truck was provided in the amount of \$1,356.06. Motion made to accept the quote and authorize the work.
  - The 2021 Culvert Inventory Map was found and posted at the garage for reference.
  - Sidewalk bids have not been received, despite several notices of interest. A tractor with snowblower has been identified for \$6,500, as one option. Currently the sidewalk between school and gym is being cleared by Craig Allen. Contract opportunity will be re-posted.
  - Current road crew vacancy is posted, but it will be difficult to fill. In event of blizzard, Road Crew intends to call in additional contract support.
  - Additional purchases that need to take place immediately:
    - Winter tires, including rims so that Road Crew can swap them out seasonally - \$2,200
    - Replacement refrigerator - \$650
    - Uniforms for Road Crew will be provided in place of the clothing allowance, resulting in a savings of app. \$180/crew member.
    - 2 new truck jacks- \$650
    - \$1000 remains in the budget line item for gravel purchase
    - Exterior lights at garage are not working and will be replaced with solar lights.
4. Other:
  - Motion passed to send to Byron Breese the letter from Mr. Gillies as drafted. Town Clerk will provide the referenced form to apply for work in the public right of way.
  - Discussion regarding highway budget and managing costs. There are many expenses identified, and a more rational spending plan needs to be established. Need to manage disposal of used parts no longer needed, and organize and inventory parts for vehicles in current , and other supplies at the garage. Lisa will assist in inventory process.
  - Discussion regarding reshaping the Road Foreman role and responsibilities.
  - Andrus family prefers that the road sign not be placed at the newly designated Class 4 road off Hemenway Road.

Meeting adjourned at 7:42 pm.

Respectfully submitted,

Mary Linehan, Recording Clerk