

PAY and COMPENSATION SUBCOMMITTEE
June 8, 2015

DRAFT

Present: Tori Lloyd, Chair; Bob Bushway; Steve Gex; Toni Pippy; Martha Walke

Meeting called to order at 5:31 pm.

1. Minutes of May 11, 2015, to reflect correction of misspelled name. Minutes accepted with correction.
2. The group reviewed the action items from May 11 meeting:
 - A. Tori will write a summary for the survey that will also serve as an introduction to the final report.
 - B. Survey draft is done and will be circulated for one more review prior to distribution.
 - C. Sharon and Tunbridge were not amongst the towns in the Rockefeller Policy Research report done by the Dartmouth students. However, there is no need to revise the towns we are surveying in our study based on the Rockefeller report.
3. The group reviewed the draft survey question by question. Items that were not included in the report from the Dartmouth students will be included in our survey and concern the level of compensation for benefits: health/dental/vision/holidays/personal days/sick days/vacation/retirement contributions.
4. Proposed action items:
 - A. Tori will finalize the survey and send it to the committee no later than Friday, June 12th. All input from the committee is to be submitted to Tori by Tuesday, June 16th. After the corrections are received, Tori will send the survey to our selected towns, with an introductory paragraph, requesting a return of the completed survey by Monday, July 6th.
 - B. Steve will sort the comparison towns out of the Dartmouth spreadsheet and into a new spreadsheet for our use.
5. Next Subcommittee meeting July 6, 2015, at 5:30PM in the Town Office.

Meeting adjourned at 6:35 pm.

Respectfully submitted,

Martha M. Walke, Secretary