

**Town of Strafford  
Development Review Board  
October 16, 2019  
7 P.M.  
Meeting Minutes**

**Call to order:** Meeting called to order at 7:04pm

**Member Attendance:** Terry Garrison, Martha Walke, Sean Lewis, Dan Rimal & Bonnie Bergeron

**Other Attendees:** Tom Otterman and Marty Mintz

**Approval of minutes:** From September 18, 2019 meeting, Martha move that they be approved, Sean seconded and all approved as recorded.

**Report of Zoning Administrator:** n/a

**New business:**

1. Subdivision hearing with Marty (Martin) Mintz to discuss his and Nicole Kendall's application for a two lot subdivision. Lot 1 with the existing home to be 5.75 acres and the retained 17.7 unimproved acres will be merged with the existing lot owned by Nicole Kendall.

Hearing opened 7:06pm, Tom discussed a small piece of land that is located off the right side of the current driveway that used to be used for an old Mill and other uses in 1817. This small parcel of land is part of the total 5.75 acres and shaded in green on the survey map. There will be a 50' ROW to access the 5.75 acre lot that also runs through the 5.75 acre lot to access the back side of the 17.7 acres and Kendall land. Martha moved to close the hearing and Sean seconded, hearing is closed. Martha made a motion to approve the 2 lot subdivision and Sean seconded, 4 approved and Dan passed.

2. Lot line to merge the remaining 17.7 acres into Nicole Kendall's property, located at 15 Old City Falls Road a total of 22.95 acres and would like to add the 17.7 acres to her property to make a total of 40.65. Terry moved to merge the 17.7 acres to Nicole Kendall's and Martha seconded, all approved.

3. Tabled to next month's meeting:

Ed Hathaway is requesting an informal discussion regarding the follow:

(EPA is working with Dick Josler and David Moore to implement land use restrictions for the areas where EPA has implemented cleanup actions. The restrictions are a requirement of the EPA cleanup. As we do not require the restriction to extend over the entire property, we are currently surveying the areas where the land use restrictions will be required. The property owners intend to then subdivide these parcels from the larger parcels and may even transfer ownership).

A. My request is to identify whether there are specific requirements that must be met with respect to the subdivisions so I can have the surveyor properly lay out the subdivision.

**Adjournment:** Martha moved to adjourned at 7:45pm and Sean seconded it.