

Selectboard Meeting Minutes  
May 8, 2025  
Town Office, 227 Justin Morrill Highway, Strafford Vermont 05072

Selectboard Members in Person: Toni Pippy, Kelly Harman, Mary Linehan, Jeff Solsaa

Selectboard Member via Zoom: Andrew Dunklee

Town Clerk in Attendance: Lisa Bragg

Participants in Person: Chris Behr, John Freitag, PD Hardy, Road Foreman, Martha Walke

Participants via Zoom: Judie Englander

1. Highway:
  - a. Vacancies: Potential candidate; begin the vetting process
  - b. Equipment and Roads Update:
    - i. Solsaa would like to bring back discussion regarding reclassification of roads in the Town. Will continue work on.
    - ii. Brook Road ditching - proposal was higher than originally understood from \$21,335 to \$36,950. Work has been completed.
    - iii. Justin Morrill Highway – slope failure, will require emergency repair. Pippy makes a motion to approve the emergency repairs for two locations totaling \$23,300 and \$9,020. Solsaa seconds and all approve.
    - iv. Approximately 20 Road signs have been “disappearing.” It will be costly to replace. Please return to the Town Office if any are found.
  - c. Projects Update:

Ward Bridge project is to begin on Tuesday.
2. Approve the minutes of 4/24/2025:

Solsaa motions to approve; Linehan seconds and all approve. Dunklee and Harman recuse themselves.
3. Review and approve the process for filling vacancies on the Planning Commission, Development Review Board, Recreation Board, Town House Advisory Board, Conservation Commission, Energy and Climate Committee, Historical Preservation Committee, Ashley Community Forest, and Carrie Sanborn Trust.

Linehan presents a proposed process for the above committees to fill the vacancies. Minor edits to be made but otherwise good to distribute to the various committees.
4. Appointment to Planning Commission:

Martha Walke nominates Jonathan Nadeau to be appointed to the Commission. Pippy motions to approve Nadeau to the Commission and Solsaa seconds. All approve.
5. Conservation Commission: nominations will be held after all the candidates have been met.

6. Approved Selectboard Administrative Assistant job description:  
Harman motions to approve the job description, Pippy seconds all approve. Job descriptions will be posted on the Listserv and the Town website.
7. Town Office Renovation Project:  
Solsaa motions to approve the proposal for the engineering design drawings for the Town Office from Engineering Ventures. Linehan seconds and all approve.
8. Local Emergency Management Plan for 2025:  
Pippy motions to approve and sign the LEMP for 2025. Solsaa seconds and all approve.
9. Update website to include Act 133 Open Meeting Law requirements:  
Update to include an addition of how one communicates to the Selectboard.
10. Liaison Discussions:  
In order to acknowledge the work of the various committees and commission, it will be requested that they submit a general summary of their activities / work by providing meeting minutes overview. These will be highlighted during Selectboard.
11. Other:
  - a. Update the town via social media and Listserv on upcoming road projects.
  - b. Emerald Ash borer grant for \$8K was awarded. Turnpike Road likely next road.

Solsaa motions to adjourn at 7:24pm. Pippy seconds and all approve.

Kelly Harman, Recording Clerk