

APPENDIX IV

**EMPLOYEE ACKNOWLEDGEMENT**

Employee Acknowledgement of Receipt of the Town of Stratford Personnel Rules and Policies.

These personnel rules and policies have been compiled to provide employees with general information about some of the benefits, rules and policies established by the Town of Stratford.

These personnel rules and policies are subject to change at any time at the sole discretion of the Stratford Select Board.

I, the undersigned, understand that these personnel rules and policies are not a contract of employment.

I acknowledge receipt of these personnel rules and policies and I recognize my responsibility to read and to abide by the provisions set forth in them.

(If you have any questions, following your review of these personnel rules and policies, do not hesitate to discuss them with the Select Board or any member of the Select Board.)

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date Signed