

MINUTES OF THE MEETING OF  
THE STRAFFORD BOARD OF SELECTMEN  
February 5, 2014

Pursuant to 1 V.S.A. § 312 (b)(1) Selectboard meeting minutes include

- (A) All members of the public body present;
- (B) All other active participants in the meeting;
- (C) All motions, proposals and resolutions made, offered and considered, and what disposition is made of same; and
- (D) The results of any votes, with a record of the individual vote of each member if a roll call is taken.

Although meeting minutes have complied with 1 V.S.A. § 312 (b)(1), additional information is included as a courtesy.

The meeting was called to order at 7:00 p.m.

**Members of the public body present:**

Rod Maclay, Chair, Sally Hull and Victoria Lloyd, Members

**Other active participants:**

John Frietag, correspondent for the Randolph Herald.

**Motions, proposals and resolutions made, offered and considered, and disposition of same:**

Citizen concerns – None.

Minutes – The minutes for 1/8/14 were amended to add the sentence, “Although a grace period can be considered, it effectively is equivalent to a change in the due date.” A motion was made to adopt the minutes from 1/20, 1/22, 1/23, and 1/25/14, and to adopt the 1/8/14 minutes as amended. (M/S, Tori/Sally. All in favor.).

Clothing policy – The Selectboard reviewed the town’s policy on clothing purchases for the road crew. Tori reported the cost of work clothing is comparable on the Unifirst website to the local outlets our road crew has used historically. A motion was made to have the road crew purchase clothing and outerwear through Unifirst and steel-toed boots, up to a \$700 annual limit. (M/S, Tori/Sally. All in favor.).

Appraisal assistance – A motion was made to approve a \$5,700 contract to maintain and update the Grand List. This contract will provide assistance in lieu of the more costly Hinman Associates contract. (M/S, Tori/Sally. All in favor.).

Appraisal software – A motion was made to approve a letter of agreement from Marshall & Swift for appraisal software, costing \$238.81. (M/S, Tori/Sally. All in favor.).

Town Road & Bridge Standards – A motion was made to approve the annual road & bridge standards from VTrans. (M/S, Tori/Sally. All in favor.). This allows the town to receive state highway funding and reduces the town's matching share.

Certificate of Highway Mileage – A motion was made to approve the annual certificate, which determines the town's share of state aid. (M/S, Tori/Sally. All in favor.).

Schedule of public records charges – The Selectboard reviewed a draft schedule of charges for records duplication and research requests by the public. To adopt such a notice, a hearing is necessary. A hearing date was set for the 3/12/14 regular Selectboard meeting. A motion was made to approve this document for adoption. (M/S, Tori/Sally. All in favor.).

Maintenance of town properties – The Selectboard discussed a request for proposals that will be issued this spring, allowing contractors to participate in bidding on maintenance of the town's properties (playing fields, cemeteries, sidewalk verge, etc). A list of the properties and a scope of work will be developed in March.

Meeting adjourned 7:30 p.m. (M/S, Tori/Sally. All in favor.)

Executive Session – Members entered an Executive Session at 7:30 and ended Executive Session at 7:50.

Results of any votes (1 VSA Section 312(b)(1)(D)): No votes taken.

Next Scheduled Meetings:

February 12, 2014, 7:00 p.m., Bridge #29 meeting, Justin Morrill Education Center

February 19, 2014, 7:00 p.m.

February 28, 2014, 7:00 p.m., Pre-Town Meeting, Barrett Hall

Respectfully submitted,

Sally Hull, Recording Secretary