

DRAFT
Selectboard Meeting Minutes
Aug 8, 2024
Town Office, 227 Justin Morrill Highway, Strafford, 05072

Selectboard Participants in Person: Toni Pippy, Jeff Solsaa, Kelly Harman, Hannah Levinger, [Andrew Duncklee](#)

Participants in Person: Phoebe Mix Art Hatchett

Participants via Zoom: Judie Englander, John Frietag

Meeting called to Order 6pm

1. Public Concerns: none
2. Highway:
 - a. Impending storm Debby: Culvert work performed readying for storm Request for neighbors to check their culverts and report and blockages
 - b. PD Hardy preparing scope for FEMA work payment on several roads
 - c. Pippy makes a motion to approve Brian Sawyers pay increase. This increase was contingent upon a 3 month performance review. Solsaa seconds the motion and all approve the pay increase.
 - d. Freeman Bridge: NE Consulting has finalized the proposal and it will be ready to submit to FEMA.
 - e. Ward Bridge - continued evaluation of work required
 - f. Solsaa brings forward the suggestion that the Board create a local response team for FEMA related events. 4 teams of 2 to assess damage with materials in hand to comply with FEMA submission requirements. Further discussion will take place
 - g. Brook Road MRGP (Municipal Roads General Permit) Agreement for road repair. Northwoods Excavation has submitted a contract for approval to perform the work. Solsaa motions to approve the contract, Levinger seconds the motion. All approve the contract. Work likely to take place in 2025.
 - h. Kibling Hill emergency repair work: Northwoods Excavation estimate is \$44,358K. Can the town submit this for Emergency Structures Grant?
 - i. Repeater: revised agreement sent to the Phelps for review.
3. Minutes:
 - a. Pippy makes motion to approve the Board meeting minutes from July 25. Solsaa seconds the motion. All approve
4. Winter Parking Ban:
 - a. Solsaa to send to the attorney to have the ban in proper form to become an ordinance in the town. Publication and notice will go out after.
5. Selectboard to do List:

- a. OSHA changes and impact to EMS and Fire Department: Fire department and EMS will be asked to attend a Board meeting to discuss impact and ways of working together.
 - b. Delinquent Dog Licenses– still in progress
 - c. Grants and Contracts Coordinator – draft of job description in progress
 - d. Land Sales– there are 3 pieces of land the town owns. Process will begin to put those up for sale
6. Town Office Updates:
 - a. Energy audit to be updated – original audit performed in 2009. Recommendations will be made subsequent to that update.
7. Acknowledgement of Correspondence:
 - a. GMP underground power line work– Rachel Kendal has requested that GMP be allowed to bury a line on Kendal Road. Solsaa will discuss further with the contractor.
8. Motion is made by Solsaa to go into Executive Session at 7:45 to discuss Board responsibilities. Dunklee seconds the motion.
9. Board came out of Executive Session at 8:20 pm. No decisions were made. Motion made to adjourn by Jeff Solsaa at the same time Pippy motions to adjourn, Solsaa seconds the motion at the meeting is adjourned.