

Draft Strafford Selectboard Meeting Minutes,
Thursday, November 13, 2025

Member in attendance: Toni Pippy, Andrew Duncklee, Jeff Solsaa, Mary Linehan, Kelly Harman
Participants via zoom: John Freitag and Judie Englander

Meeting called to order at 6:00 pm

- 1) Highway
 - a) Equipment. No update.
 - b) Roads. Driveway on Brook Road has steep approach due to the road paving. Jeff is working with Ryan to consider options to improve the situation as soon as possible.
 - c) Projects Update. Freeman bridge work is complete, but the mitigation work is not yet completed. Ward Road visit from Engineer planned for next week Tuesday. Bridge 30 conversations with District 4 reported that they were comfortable with the town paying the contracted amount, but not the overages resulting from the necessary cosmetic adjustments.
 - d) Approve Highway Access Permit, Kelly Doyle. PD has approved. Toni moved to approve the Highway Access Permit at 6 Alger Brook Rd. Mary seconded. All in favor.
 - e) Purchase speed sign for upper village. Speed sign batteries need to be monitored; Ryan is addressing this while PD is on leave. PD will be requested to purchase another speed sign for the upper village.
 - f) Report on speed study in upper village. The speed study report has been received; Jeff will share it with the Board.
 - g) Standard Contract of Services for Hook Construction. Toni moved to approve the contract. Mary seconded. All in favor.
- 2) Approve the minutes of the 10/23/25 regular meeting. Mary moved to approve minutes of 10/23/25. Jeff seconded, all in favor.
- 3) Congratulations to Lisa Bragg, Town Treasurer, for receiving the Treasurer of the Year Award from The Vermont Municipal Clerk/Treasurer Association. Selectboard congratulates Lisa for her achievement.
- 4) Next regular meeting date changes due to it being Thanksgiving. Meeting will be held on Wed Nov 26.
- 5) Capital Budget Update -Approve Amended Resolution for Municipal Grant 07110-MP-2024-Strafford-14, the Award End Date is Nov 30, 2025 changing to show the current chair. Requested 2-month extension of grant; a 6-month extension was approved. Toni moved to change the name of the Chairperson on the grant from John Freitag to Toni Pippy; Jeff seconded. All in favor.
- 6) Budget 2026
VLCT Group Dental Coverage Jan 1 26 renewal and Health Credit benefits decision and compensation. Still gathering information on these budget items.
- 7) Liaison Updates
 - a) Lister position vacancy
 - b) Planning Commission vacancy. Martha Walke requested clarification on the number of members—currently 9; Kyle Katz from TROCC indicated that most towns have 7 or fewer members. Statute allows between 3-9 members. (24 VSA section 4322)

- c) Ned Coffin Building Communities Committee vacancy. Committee is undertaking process to recruit new candidates.
 - d) Town House Advisory Committee 2 vacancies. Will ask Lisa to check with THAG on the current status of the process for replacing members.
 - e) Ashley Community Forest Board vacancy
 - f) Development Review Board vacancy
 - g) Tree Warden vacancy
- 8) Sale of Stanley property. Will work with Zoning officer to determine if there are restrictions on use of the property.
- 9) Executive Session – Mary moved to enter executive session to discuss personnel issues. Entered Exec session at 7:00 pm. Toni moved to exit executive session at 7:36 pm with no action taken.
- 10) Acknowledgement of Correspondence:
- a) Diana Vachon, CVC, CMC, President, VMCTA, RE: Lisa Bragg, Strafford Town Treasurer awarded Vermont Treasurer of the Year that the VMCTA's Annual
 - b) John Freitag, RE: Safety in the Villages
 - c) Keith Billian, RE: Town Office Hours (Resend of Oct 19); RE: Fw: Webform submission from: Public Records Request Form; RE: /; RE: Lock down?; RE: /; RE: For the taxpayer; RE: In fear; RE: /; RE: /; RE: Pattern of abuse and discrimination All in my opinion!!!!
 - d) Kaitlyn Norton, RE: Follow-Up on Upper Village Traffic Study
- 11) Andrew moved to adjourn; Jeff seconded. Meeting adjourned at 7:37pm.

Respectfully submitted,

Mary Linehan
Recording Clerk