**Town of Strafford**

**Development Review Board**

**November 20, 2019 7P.M.**

**Minutes**

 **Call to order:** Meeting Opened at 7:02pm

**Member Attendance:** Brian Johnson, Sean Lewis, Martha Walke, Terry Garrison, Dan Ruml and Bonnie Bergeron

**Other Attendees:** Brad Ruderman, surveyor

**Approval of minutes:**  From October 16, 2019 meeting, Martha moved for minutes to be approved as written and Dan seconded, all approved.

**Report of Zoning Administrator:** N/A

**New business:**

1. Francis Devlin is requesting a lot line adjustment, located at 237 Rt. 132. Devlin is requesting that his property line be moved to give .05 acres to parcel 48.006 from parcel 01.237. Referenced on survey done by Brad M. Ruderman dated November 18, 2019. Terry moved to accept the proposal and Martha seconded, all approved.
2. Renee Carter is requesting a lot line adjustment and annexation, located at 78 Havelock Hill Road. Carter has sold 2 of her lots, the “Bean Hill” Lot & “Sam Brown Place” lot to Edward Emerson LLC. Carter also sold the “Donahue Farm”, “Buzzell Pasture” lot, “Curtis Borwn” Lot and “C&J Howe” Lot to David Mack and Tahnit Sakakeeny. This hearing is now being requested under the new owners and Brad Ruderman is representing all parties. The “Ward” Lot and “Shopland” lot are being retained by Carter. Mack and Sakakeeny want to keep the guest house that is currently located on the “Sam Brown Place” lot, now owned by Emerson. They are requesting that the lot line separating the two lots be moved showed in yellow and depicted in detail on survey dated October 28, 2019.

Martha made a motion to accept the lot line adjustment with the condition that the new line be surveyed and shown on the Mylar where the old line was and were the new lines are now located. Mack or Sakakeeny also need to submit a new application under their name for the parcel folder, the fee will be waved since Renee Carter already paid it, and Terry seconded it. Sean Lewis is removing himself from the vote, all others approved.

1. New forms for Lot line adjustments and Annexation, Martha is going to work on a new form for Lisa and Regina to use and talk to select board about the correct fee.
2. Point of contact for DRB board; Bonnie talked about being the point of contract for Brian and others when issues or questions arise and wanting to make sure that the board is ok with her continuing in the capacity. All agree that she continue in this capacity.

 **Adjournment:** Martha moved we adjourn and Terry seconded, all approved at 8:20pm